



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

S: 10 October 2003

CECW-ON

AUG - 5 2003

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS,
CHIEFS, OPERATIONS DIVISIONS

SUBJECT: Fiscal Year 2003 Civil Works Environmental Compliance Performance Indicator and Performance Measure -- Reporting Requirements

1. The purpose of this memorandum is to provide reporting requirements for the Fiscal Year (FY) 2003 Civil Works-Environmental Compliance performance indicator and performance measure. Performance results will be generated using the Operations & Maintenance Business Information Link (OMBIL) data management system. The intended date of final roll-up of the FY 2003 Environmental Compliance performance results in the OMBIL system is 13 October 2003.
2. The performance indicator and performance measure are defined as follows:
 - a. Performance Indicator - Percent of scheduled external environmental compliance assessments completed. The number of external assessments completed divided by the number scheduled for FY 2003. Although the indicator only looks at completing external assessments, internal assessments are also required by regulation and completion of internal assessments will be reviewed separately.
 - b. Performance Measure - Percent of significant findings corrected vs. number identified, and the percent of major findings corrected vs. number identified. The measure is defined as the number of corrected significant findings at U.S. Army Corps of Engineers operated projects and facilities, divided by the sum total of significant findings identified during compliance assessments, regulatory inspections or daily operating activities, and any uncorrected significant findings from previous years (similarly for major findings). The performance measure does not include findings identified at outgrants/leased facilities.
3. The performance measure roll-up will be obtained from the mandatory management system for environmental compliance business information, OMBIL. Environmental Compliance Coordinators at all levels are required to use the OMBIL Environmental Compliance module for tracking, monitoring and viewing environmental compliance information. Data requirements for OMBIL include all internal and external environmental compliance assessments, all findings (significant, major, minor, etc), corrective actions, regulatory actions, storage tank inventory, hazardous and toxic chemical release reporting status, and hazardous waste generator status.

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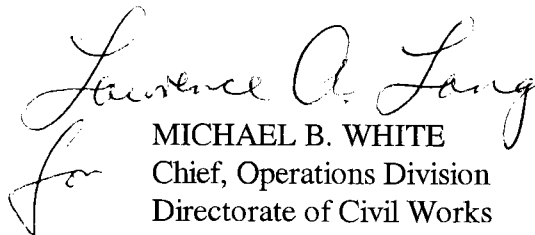
4. The following data must be entered into the OMBIL Environmental Compliance Transaction System and locked to allow accurate performance measure roll-up:

- a) All assessments completed in FY 2003 (external & internal)
- b) All findings identified in FY 2003
- c) All findings that remained uncorrected as of the end of FY 2002
- d) Related corrective actions for findings (or notation in comments on status of finding if carried over from prior year)
- e) Data entry and locking must be complete no later than **10 October 2003** to allow data to be included in final FY 2003 roll-up reports.

5. Users are directed to apply the *Administrative Close* feature for findings identified in FY 2001 or earlier that were corrected prior to FY 2003 (FY 2002 or earlier). Administratively close only those findings for which all corrective actions were completed in FY 2002 or earlier. All corrective actions must be complete prior to administrative closure of a finding.

6. The point of contact on the above is Janice Smith, CECW-ON, (202) 761-4657.

FOR THE COMMANDER:


MICHAEL B. WHITE
Chief, Operations Division
Directorate of Civil Works

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